


Request for Quotation
Date : _____

Please quote your price on the item/s listed below, subject to the General Conditions on the last page, starting the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the return envelop attached herewith.


ROMMEL T. REAMICO
Procurement Officer

Note :

1. All entries must be typewritten.
2. Delivery period with _____ calendar days
3. Warranty shall be for a period of six(6) months for supplies & materials, one(1) year for equipment, from date of acceptance by the procuring entity.
4. Price validity shall be for a period _____ calendar days.

QUANTITY	UNIT	DESCRIPTION	UNIT PRICE
2	sets	desktop, intel core i5 processor, LGA 1200 motherboard with 700W power supply, 1TB hard drive, 8GB DDR4 3200 memory, 2GB video card, USB wifi dongle, 21"5 monitor, keyboard and USB mouse	_____
4	units	epson L3210 (3-in-1) color printer	_____

After having carefully read and accepted your General Conditions, I/we quote you on the item at prices noted above.

Supplier: _____

TIN: _____

Contact No.: _____

Canvassed by: _____