



Republic of the Philippines  
Province of Tarlac  
**MUNICIPALITY OF CAPAS**  
**OFFICE OF THE MAYOR**



## NOTICE TO PROCEED

March 12, 2024

**Ms. NORMA M. SAMSON**  
Owner  
Gregman's General Merchandise  
Tarlac City

Dear Ms. Samson:

The attached Contract Agreement having been approved, notice is hereby given to **SUPPLY AND DELIVERY OF VARIOUS OFFICE, JANITORIAL AND ATHLETIC SUPPLIES AND MATERIALS FOR LEGISLATIVE OFFICES** effective upon the receipt of this notice.

Upon receipt of this notice, you are hereby responsible for performing the services under the terms and conditions of the agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the Local Government Unit of Capas Tarlac.

Very truly yours,

**HON. ALEX C. ESPINOSA**  
Municipal Vice- Mayor

**Authorized Signature:**

*Norma M. Samson*

**Name of the Representative of the Bidder:**

**Date Signed and Received:**

MAR 12 2024