

**Paspas Capas**

Republic of the Philippines  
MUNICIPALITY OF CAPAS  
Province of Tarlac  
**OFFICE OF THE MAYOR**



**NOTICE TO PROCEED**

October 21, 2021

**MS. ZENAIDA T. DUNGCA**  
Owner  
A.J. Gen. Merchandising  
Angeles City, Pampanga

Dear Ms. Dungca:

With the approval of the Contract Agreement hereto attached for your reference, notice is hereby given to **A.J. GENERAL MERCHANDISING** that delivery of the herein specified items may commence, to wit:

**SUPPLY AND DELIVERY OF VARIOUS OFFICE AND JANITORIAL  
SUPPLIES AND MATERIALS**

You are therefore responsible for performing the delivery of goods under the terms and condition of the Agreement in accordance with the Implementation Schedule and that you shall deliver the project within *twenty-one (21) calendar days* from receipt thereof.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below.

Thank you very much.

Very truly yours,

**REYNALDO L. CATA CUTAN**  
Municipal Mayor

Conforme:

**A.J. GENERAL MERCHANDISING**