



Republic of the Philippines  
Province of Tarlac  
MUNICIPALITY OF CAPAS

OFFICE OF THE VICE MAYOR

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**NOTICE TO PROCEED**

November 17, 2022

**Ms. NORMA M SAMSON**  
Owner  
Gregman's General Merchandise  
Tarlac City

Dear Ms. Samson:

With the approval of the Contract Agreement hereto attached for your reference, notice is hereby given to **GREGMAN'S GENERAL MERCHANDISE** that delivery of the herein specified items may commence, to wit:

**SUPPLY AND DELIVERY OF VARIOUS OFFICE, JANITORIAL  
AND ATHLETIC SUPPLIES AND MATERIALS FOR  
LEGISLATIVE OFFICES**

You are therefore responsible for performing the delivery of goods under the terms and condition of the Agreement in accordance with the Implementation Schedule and that you shall deliver the project within *Fourteen (14) calendar days* from receipt thereof.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below.

Thank you very much.

Very truly yours,

**ALEX C. ESPINOSA**  
Municipal Vice-Mayor

Conforme:

**GREGMAN'S GENERAL MERCHANDISE**

Date: 11-17-2022