

**BIDS AND AWARDS COMMITTEE**

Contract Ref. No.: 2023-0131-01-G  
 Name of Contract: Procurement of Office Supplies for the use of Various Departments for the 1<sup>st</sup> Quarter of 2023 for LGU-Capas, Tarlac  
 Location: LGU-MUNICIPALITY OF CAPAS

**INVITATION TO APPLY FOR ELIGIBILITY AND TO BID**

The Local Government of Municipality of Capas, Tarlac through its Bids and Awards Committee (BAC), invites contractors to apply for eligibility and if found eligible, to bid for the hereunder contract:

Name of Contract : Procurement of Office Supplies for the use of Various Departments for the 1<sup>st</sup> Quarter of 2023 for LGU-Capas, Tarlac  
 Location : LGU-MUNICIPALITY OF CAPAS  
 Brief Description : The Mayor's Office requires the Procurement of Office Supplies for the use of Various Departments of LGU-Capas, Tarlac  
 ABC for Contract : P 1,177,500.00  
 Duration : 3 C.D.

Prospective bidders should have completed a similar contract with a value of at least 50% of the ABC. The BAC will use non-discretionary pass/fail criteria in the Eligibility Check/Screening as well as the Preliminary Examination of Bids. The BAC will conduct post-qualification of the lowest calculated bid.

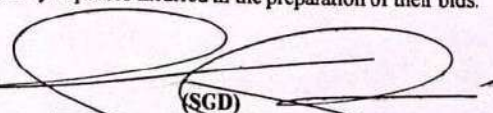
All particulars relative to Eligibility Statement and Screening, Bid Security, Performance Security, Pre-Bidding Conference, Evaluation of Bids, Post-Qualification and Award of Contract shall be governed by the pertinent provisions of R.A. 9184 and its Implementing Rules and Regulation (IRR)

The schedule of BAC activities is as follows:

BAC Activities	Schedule	Venue
1. POSTING	FEBRUARY 14, 2023 – FEBRUARY 21, 2023	BIDS AND AWARDS COMMITTEE OFFICE  LGU-MUNICIPALITY OF CAPAS Sto. Domingo 2nd, Capas, Tarlac
2. ISSUANCE OF BID DOCUMENTS	FEBRUARY 14, 2023 – MARCH 06, 2023, 8:30 AM -2:00 PM	
3. PRE-BID CONFERENCE	FEBRUARY 22, 2023, 10:00 A.M.	
4. OPENING OF BIDS	MARCH 06, 2023, 2:00 P.M.	
5. BID EVALUATION	MARCH 07, 2023	
6. POST QUALIFICATION CONFERENCE	MARCH 08, 2023, 2:00 P.M.	
7. NOTICE OF AWARD	MARCH 09, 2023	

- \* Bid Documents will be available only to perspective bidders upon payment of non-refundable amount of P 5,000.00 to the Local Government of Municipality of Capas, Tarlac.
- \* The Local Government of Municipality of Capas, Tarlac assumes no responsibility whatsoever to compensate or indemnify bidders for any expenses incurred in the preparation of their bids.

Approved by:

  
(SGD)  
**ATTY. VAN OLIVER V. MEMPIN**  
BAC Chairperson