



Republic of the PHILIPPINES
Province of TARLAC
Municipality of CAPAS

Contract Ref. No.: 2022-1014-01-G
Name of Contract: Procurement of Office Supplies for the use of
Various Departments of LGU-Capas, Tarlac
Location: LGU-MUNICIPALITY OF CAPAS

INVITATION TO APPLY FOR ELIGIBILITY AND TO BID

The **Local Government of Municipality of Capas, Tarlac** through its **Bids and Awards Committee (BAC)**, invites contractors to apply for eligibility and if found eligible, to bid for the hereunder contract:

Name of Contract	:	<u>Procurement of Office Supplies for the use of Various Departments of LGU-Capas, Tarlac</u>
Location	:	<u>LGU-MUNICIPALITY OF CAPAS</u>
Brief Description	:	<u>The Mayors Office requires the Procurement of Office Supplies for the use of Various Departments of LGU-Capas, Tarlac</u>
ABC for Contract	:	<u>P 1,023,000.00</u>
Duration	:	<u>3 C.D.</u>

Prospective bidders should have completed a similar contract with a value of at least 50% of the ABC. The **BAC** will use non-discretionary pass/fail criteria in the Eligibility Check/Screening as well as the Preliminary Examination of Bids. The **BAC** will conduct post-qualification of the lowest calculated bid.

All particulars relative to Eligibility Statement and Screening, Bid Security, Performance Security, Pre-Bidding Conference, Evaluation of Bids, Post-Qualification and Award of Contract shall be governed by the pertinent provisions of **R.A. 9184** and its **Implementing Rules and Regulation (IRR)**

The schedule of **BAC** activities is as follows:

BAC Activities	Schedule	Venue
1. POSTING	OCTOBER 26, 2022 – NOVEMBER 2, 2022	BIDS AND AWARDS COMMITTEE OFFICE LGU-MUNICIPALITY OF CAPAS Sto. Domingo 2nd, Capas, Tarlac,
2. ISSUANCE OF BID DOCUMENTS	OCTOBER 26, 2022 – NOVEMBER 15, 2022 8:30 AM -5:00 PM	
3. PRE-BID CONFERENCE	NOVEMBER 3, 2022, 2:00 P.M.	
4. OPENING OF BIDS	NOVEMBER 15, 2022, 3:00 P.M.	
5. BID EVALUATION	NOVEMBER 16, 2022	
6. POST QUALIFICATION CONFERENCE	NOVEMBER 17, 2022, 2:00 P.M.	
7. NOTICE OF AWARD	NOVEMBER 18, 2022	

Bid Documents will be available only to perspective bidders upon payment of non-refundable amount of **P 5,000.00** to the **Local Government of Municipality of Capas, Tarlac**.

The **Local Government of Municipality of Capas, Tarlac** assumes no responsibility whatsoever to compensate or indemnify bidders for any expenses incurred in the preparation of their bids.

Approved by: SGD.
ATTY. VAN OLIVER V. MEMPIN
BAC Chairperson